

California State University, Los Angeles  
**Office of The Registrar**

### Petition for Student Leave of Absence

File this form at the Office of Enrollment Services, Administration 146, after you have obtained appropriate approvals and no later than three weeks before the end of the quarter before your proposed leave of absence.

_____ <i>Name (last, first, m.i.)</i>	_____ <i>Student ID No.</i>
_____ <i>Address</i>	(_____)_____ <i>Telephone</i>
_____ <i>City and State</i>	_____ <i>Today's date</i>
_____ <i>ZIP Code</i>	_____ <i>Degree and major objective (option if applicable)</i>
_____ <i>Class level</i>	

Quarter and year you will return to CSULA \_\_\_\_\_

Are you filing this petition to extend a previously approved leave? \_\_\_\_\_ Yes \_\_\_\_\_ No  
My activities during my leave of absence will contribute to my educational objectives as stated below.

\_\_\_\_\_  
\_\_\_\_\_

_____ <i>Student's signature</i>	_____ <i>Today's date</i>			
_____ <i>Major department/division chair</i>	_____ <i>Date</i>	(circle one)	<i>Approve</i>	<i>Disapprove</i>
_____ <i>College graduate dean</i> (required for graduate students)	_____ <i>Date</i>	(circle one)	<i>Approve</i>	<i>Disapprove</i>
_____ <i>International student adviser</i> (required for visa students) (Approval does not grant authorization to remain in U.S. See reverse side.)	_____ <i>Date</i>	(circle one)	<i>Approve</i>	<i>Disapprove</i>
_____ <i>Registrar</i>	_____ <i>Date</i>	(circle one)	<i>Approve</i>	<i>Disapprove</i>

Comments: \_\_\_\_\_

(For Office Use Only)

Last attended Cal State L.A. _____	Registration Preference Number _____
	Registration date _____
<b>Residence status:</b>	
____ Resident for fee purposes	____ Nonresident (determined by) _____
Degree granted after last attendance?	____ Yes ____ No
Disqualified?	____ Yes ____ No
Financial hold?	____ Yes ____ No

<b>Copies to:</b>	
____ Student	____ Department/division
____ College graduate dean	____ International student adviser
____ Registrar	