

CALIFORNIA STATE UNIVERSITY, LOS ANGELES

2024 ANNUAL FIRE SAFETY REPORT



HOUSING AND RESIDENCE LIFE

5500 PASEO RANCHO CASTILLA, LOS ANGELES, CA 90032

CAMPUS HOUSING AND RESIDENCE LIFE

Housing and Residence Life is committed to creating a safe, supportive, and inclusive environment that is conducive to Cal State LA students' academic and developmental success. Our programs and services are designed to create an enriching student experience that supports the mission of the University. Housing and Residence Life is operational year-round for academic year and summer students. We also provide a Conference Program during the summer months. As a residential community, we employ emergency and safety precautions for large scale evacuations, earthquakes preparedness, fire safety, and other emergencies. Housing and Residence Life provides annual training on emergency response to the central office administrative staff, 4 Residence Life Coordinators, 40 Resident Assistants and 4 Community Mentors.

There is a Resident Assistant (RA) / Community Mentors (CMs) on duty Monday through Friday from 5 p.m. until 9 a.m. and from 9 a.m. Saturday through 9 a.m. Monday, for each area. A Residence Life Coordinator is on duty 7 days a week, 24 hours a day including holidays. The Duty Staff members are available to respond to all emergency situations and assist students in crisis. The RA & PA staff also collaborates with Public Safety and the Student Health Center to provide programs on crime prevention and awareness, alcohol education and safety, and sexual violence prevention including bystander intervention training. Housing and Residence Life is also patrolled by Public Safety Police Officers and Eagle Patrol.

Residents are provided information on Housing and Residence Life policies and community guidelines, the disciplinary and appeals process. Policies on the possession of alcohol, dangerous weapons, drugs, sexual assault, dating and domestic violence, and stalking are in compliance with state and federal guidelines and regulations. Also, every student apartment is furnished a booklet on the Title IX violations, alcohol awareness, fire safety, earthquake safety, and active shooter situations. Students are also provided information on campus resources and rights to report regarding sexual misconduct. In the event that resident is a victim of a sexual misconduct (alleged or proven), Housing and Residence Life will provide assistance in relocating that student on a temporary or permanent basis, if so requested by the victim, and if such relocation options are available.

All Housing and Residence Life student and professional staff members receive annual specialized training as mandated reporters that are in compliance with Clery, Campus SaVE Act, Title IX, and VAWA.

Housing and Residence Life can be reached at **323-343-4800** and the RA on duty can be reached during the specified hours at the following numbers: RA on duty Tower 2 at **323-612-8744**, RA on duty Tower 3 at **323-308-8206** and RA on duty Apartments at **323-791-4056**.

FIRE SAFETY IN STUDENT HOUSING

On-campus student housing and fire safety systems

Cal State LA has a total of 906 units and 2,596 bed spaces available for on-campus housing. Each unit is equipped with fire detection systems, including smoke detectors and pull box stations. Additionally, there is an evacuation and annunciation system in Phase II Housing and South Village Tower 2. All fire life safety systems report to the Department of Public Safety's Dispatch Center.

Mandatory fire drills and procedures for evacuation

Fire drills in Student Housing are conducted during the academic year. In 2022, there was 1 fire drill conducted on October 20, 2022. During the previous calendar year 2023, there were 2 fire drills conducted on February 22, 2023, and October 19, 2023.

All residents must evacuate their apartment and building area immediately during the sounding of a fire alarm or upon the direction of a University staff member. The Housing and Residence Life Evacuation Assembly Point is Parking Lot 5 for Phase I and Phase II apartments as well as South Village and the grassy median on Mariondale for the Golden Eagle Apartments. Attempting to re-enter an apartment, community center, or mailroom area without permission from University or Housing and Residence Life staff is prohibited. Referral to University Police for criminal/legal action may also be a consequence for failing to comply with the evacuation policy.

Dial 911 or call 323-343-3700 to report a fire. Activate the nearest alarm. All personnel are to evacuate the building in a quick and calm manner. Exit towards the nearest stairwell, furthest from the fire or smoke. Do not use the elevator. Do not return to the room or building for anything once exited. University Policy for Fire procedures can be found at <https://www.calstatela.edu/sites/default/files/409.pdf>

Assisting in the Evacuation of Persons with Disabilities

Persons with disabilities may require a different application of the procedures in this Annual Fire Safety Report to be evacuated safely. As part of the normal course of business, campus Emergency Managers work with campus Housing staff to develop and exercise evacuation plans for campus residential facilities. In some cases, individuals who require additional assistance will be preidentified. In those cases, Housing leadership may work with those individuals and campus Emergency Managers to determine the best evacuation plan or pathway for them, incorporating factors such as the specific additional assistance required, and the year of construction of the building. This process is a collaborative process.

Housing policies

Electrical Appliances and Open Flames

- Multi-tap adapters, "cube caps," and similar devices are not allowed. These items create potential fire hazards and may also result in damage to radios, stereos, televisions and other electrical equipment. Do not use extension cords that are not three-wire grounded, terminating a single receptacle and sized adequately to handle the load applied. We require a surge protector in conjunction with the use of an extension cord.

- Residents shall not leave cooking appliances (i.e. stove, rice cooker, and slow cookers) unattended while in use.
- Candles and incense are prohibited.

Smoking Policy

- A. It is the policy of the California State University (CSU) effective September 1, 2017, that all CSU campuses are 100% smoke- and tobacco-free.
- B. This policy applies to all students, faculty, staff, alumni, University volunteers, lessees, contractors or vendors, and visitors to any CSU campus or property. Smoking, vaping and the use or sale of all tobacco products is prohibited on CSU properties, including all facilities owned or operated by Cal State LA, whether indoors or outdoors, including parking lots.
- C. Hookahs are prohibited.

Training

Cal State LA conducts training for Resident Assistants (RA's), Community Mentors (CMs) and Residence Life Coordinators (RLC's), as well as other Housing staff members.

All student residents and employees are trained in procedures to report fires and other emergencies. This information is included in new student orientation and student housing employee training and is reinforced in procedures and protocols. Early in the academic semesters, staff facilitate floor and building meetings in the residence halls that cover topics such as basic university protocols for fires, fire drills, evacuations, fire extinguisher training, and basic emergency training. Residents are notified that each residence hall rooms have evacuation procedures and other important safety information on the back of the door. During Housing's two-week Student Staff training in August, student staff receive emergency training learning how to respond to different crisis situations in the Residence Halls, such as fires and earthquakes. Throughout the year, Resident Advisors may hold additional workshops and trainings for housing residents on fire safety.

All students and employees should report all fires, fire related emergencies, or smell of smoke to UPD. Dial 9-1-1 from any campus phone, or (323) 343 - 3700 if using a cell phone to reach a Police Dispatcher 24 hours a day. Furthermore,

Yearly staff training covers:

- Fire extinguisher training
- Fire alarm evacuation procedures
- Fire alarm reset procedures
- Earthquake response training

Contact information for reporting a fire:

- Housing Office: **323-343-4800**
- University Police: **323-343-3700**

Future improvement of fire safety:

Cal State LA will make improvements to on-campus student housing fire life safety systems when necessary. Currently, there are no necessary improvements to be made at Housing.

Fire	Fire Alarm Monitoring Done On Site (By UPD)	Sprinkler	Smoke Detection	Fire	Evacuation Plans And Placards	Number Of Evacuation Drills Each Calendar Year
Community Center	X		X	X	X	2
Housing Office	X		X	X	X	2
Phase I East Side	X		X	X	X	2
Phase I West Side	X		X	X	X	2
Phase II Building 1	X		X	X	X	2
Phase II Building 2	X		X	X	X	2
Phase II Building 3	X		X	X	X	2
Phase II Building 4	X		X	X	X	2
Phase II Building 5	X		X	X	X	2
Dining Commons	X		X	X	X	2
Facilities Workshop	X		X	X	X	2
Golden Eagles Apartments	X	X	X	X	X	2
South Village Tower 1	X	X	X	X	X	2
South Village Tower 2	X	X	X	X	X	2
South Village Tower 3	X	X	X	X	X	2

FIRE STATISTICS

Student Housing Building	Date	Cause	Injuries	Deaths	Property Damage
N/A	N/A	N/A	N/A	N/A	\$0.00

Total # of Fires	2021	2022	2023
Phase I	0	0	0
Phase II	0	0	0
Golden Eagle Apartment	0	0	0
South Village	N/A		0

Housing Addresses			
Housing Phase I	Housing Phase II	Golden Eagle Apartments	South Village
5600 Paseo Rancho Castilla	5300 Paseo Rancho Castilla	5425 Dobbs Street	5500 Paseo Rancho Castilla
Los Angeles, CA 90032	Los Angeles, CA 90032	Los Angeles, CA 90032	Los Angeles, CA 90032

ANNUAL SECURITY REPORT

The 2024 Annual Security Report is available at the following link:
<https://www.calstatela.edu/sites/default/files/2024%20Annual%20Security%20Report.pdf>