

# Office Memorandum



Date: February 22, 2017  
To: Distribution  
From: Karin Brown  
Copies to: L. Mahoney  
Subject: Notice of Meeting and Agenda

A WSCUC Steering Committee meeting is scheduled for:

Date: February 24

Time: 10:00am – 11:30am

Place: Office of Graduate Studies (LIB N A124)

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## A G E N D A

1. Call to Order
2. Announcements
3. Approval of Agenda
4. Approval of Minutes for February 17
5. Discussion Items:
  - a. Review of Accreditation, Program Review, and Assessment websites
  - b. Review of exhibits in Smartsheet (Andrew)
  - c. 5 minute reports from writing teams, if any (Team Leads)
  - d. Questions and/or concerns for the Steering Committee
6. Proposed meeting dates for Spring semester: 3/10, 3/24, 4/7, 4/21, 5/5, 5/19
7. Adjourn

### Distribution:

Bippus, Amy	Ellis, Andre	Partow-Navid, Parviz
Brown, Karin E.	Lee, Benjamin	Whitcomb, Laura
Chavez, Andrew	London, William	Willard, Michael
Dennis, Jessica	Menzies, Holly	
Dunbar, Michele	Miller, Jennifer	