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CALIFORNIA STATE UNIVERSITY, LOS ANGELES

Academic Information Resources Subcommittee (AIRS) 16-06 **APPROVED** MINUTES

MONDAY, February 27, 2017

12:15-1:30 P.M. ADMIN 312

PRESENT: A. Doyle-Nichols (Chair); C. Haras (Exec Secretary/recorder); D. Raymond (Vice-Chair); A. Jamehbozorg (EPC Liaison); E. Winokur (HHS); B. Bondad-Brown (CETL); J. Solis (ITS); S. Baker (LSA); J. Bersig; K. Ruiz-Mesa (A&L); A Ellis (NSS)

EXCUSED Absence: M. Lee (ITS)

ABSENT: ASI (VACANT); B&E (VACANT)

1. **Call to order** 12:24 pm
2. **Approval of 2/27/17 agenda** m/s/p
3. **Approval of 2/13/17 minutes** m/s/p
4. **Announcements:** None
5. **Intent to raise questions:**
(A. Ellis on behalf of the NSS AIRS) "Is there going to be a cost benefit analysis of going to another LMS instead of Moodle?"
 - a. **Why are some faculty not getting faculty email. We get staff emails.**
6. **Reports:**
 - a. **CETL-** Campus has Zoom license now/Adobe goes away May 1, 2017; Call for archiving of pre-Spring 2015 courses (please back-up and restore your courses); CETL is setting up an informal review process for hybrid and online courses; Mindful Teaching workshop closes 3/1; Moodle will move to 3.2 in summer 2017.
 - b. **ITS-** Maintenance on Moodle archive for 15-17 on November 17 and 18 (48-h maintenance)
 - c. **EPC-** Debating whether grad writing assessment should be required (WPE)
7. **Discussion items**
 - a. **LMS surveys:** Provost sent out email 2/22; Announcement also made at Senate 2/21. N=274. Survey extended to 3/3/17. AIRS Members: Please remind your faculty!
 - b. **Survey tools:** J. Bersig will see if the site license offer is still good. Faculty voiced a preference for survey tool that is easy for students to use.
8. **Next meeting:** March 13, 2017
9. **Adjournment:** 1:28 pm