Academic Information Resources Subcommittee (AIRS) MINUTES APPROVED   AIRS17-01
MONDAY, September 11, 2017
12:15-1:30 P.M. ADMIN 313

PRESENT: A. Doyle-Nichols; B. Bondad-Brown (CETL); D. Raymond; J. Solis (ITS); S. Baker (LSA); C. Harris (A&L); W. Hess (ASI); M. Lee (ITS)
EXCUSED Absence: K Bezdecny (NSS); C Haras (Exec Secretary)
ABSENT: EPC Liaison (VACANT); B&E (VACANT); Stefan Keslacy (HHS)

1. **Call to order** 12:22 pm
2. **Approval of 9/11/17 agenda** m/s/p
3. **No minutes**
4. **Announcements:** The Dean of CCOE has purchased a web server for their college.
5. **Intent to raise questions:**
6. **Election:** David Raymond voted Chair; Addie Doyle-Nichols voted Vice Chair
7. **LMS Update:** Beverly updated to group on the AIRS memo to the Provost that included the recommendation that Canvas and MoodleRooms sandboxes be tested this Fall semester. She shared that LMS presentations are planned for the Associate Deans, Deans, and ASI.
8. **Sandbox Process:** Beverly will coordinate with Canvas and MoodleRooms on a process to test sandboxes.
9. **Reports:**
    a. **CETL**- The University has purchased an institutional license for Qualtrics. We are waiting on single sign-on (SSO) and for existing department licenses to be migrated by Qualtrics. Once this is done, more information will be shared with the campus.
    b. **ITS**- External wifi has been upgraded. Also, id.calstatela.edu site will be replaced with a new identify management tool with new functionality. A new student success collaborative using EAB tools is being rolled out. New features will continue to be added to help with student success. Smart Planner is one such tool soon to be rolled out. On 9/27, the GET system will be upgraded and split into 2 separate HR and student systems.
    c. **EPC**-
10. **Next meeting:** September 25, 2017
11. **Adjournment:** 1:28 pm