

F. Dizadji-Bahmani, G. Fried Amilivia, J. Goodrich, A. Khodayari, P. Narguizian

ABSENT

J. Hatfield, S. Nelson, J. Perez-Carballo

EXCUSED ABSENCE

Chair Warter-Perez convened the meeting at 1:45 p.m.

1. 1.1 Chair's Announcements:

ANNOUNCEMENTS

- 1.1.1 Hello, I'm Nancy Warter-Perez, chair of the Academic Senate for those of you who don't know me. Welcome to the first meeting of the 2016-17 Academic Senate. I would like to take this opportunity to recognize the newly elected or one year alternate Senators – please stand and introduce yourself. To our re-elected or continuing Senators, thank you for your service and commitment to shared governance.
- 1.1.2 There are a few changes to the Executive Committee for the Fall Semester. I would like to introduce the members of the Executive Committee: Veena Prabhu - Vice Chair; Cari Flint - Secretary; and Emily Acevedo, Kevin Baaske, Heidi Riggio, and A.Deer Williams are the members-at-large. John Ramirez, the Secretary of the Academic Senate, is taking a bereavement leave this Fall Semester, and thus, Cari Flint has been elected as Secretary for fall and Emily Acevedo will be serving as an At-Large Alternate to the Executive Committee. I am pleased to report that Nancy Hunt has agreed to serve as Parliamentarian this year. The Senate document summarizing the parliamentary procedures and the document on Miscellaneous Rules are available in the Public Folders under "Academic Senate."
- 1.1.3 I'd like to acknowledge the work of the Strategic Planning Coordinating Committee over the past year. The committee is chaired by Provost Mahoney and has broad representation from across the university including faculty, staff, students, administrators, and alumni. A list of all of the members of SPCC can be found on the Cal State LA Strategic Plan website. The faculty, student, and dean representatives currently serving are Mike Willard (A&L), Veena Prabhu (B&E), Holly Menzies (CCOE), Gustavo Menezes (ECST), Walter Zelman (HHS), Mike Soldatenko (NSS), Scott Breivold (Library), Nancy Warter-Perez (Academic Senate Chair), Kayla Thomas (ASI President), and Ron Vogel (HHS Dean). If you have any questions about the Strategic Plan and input as we move forward, please contact any member on SPCC.
- 1.1.4 On October 15, 2015, President Covino returned unsigned the Senate's proposed modification of the policy on Add and Drop Deadlines and Limit on Number of Withdrawals from Chapter V of the Faculty Handbook with the following rationale:  
I am returning the above titled proposed policy unsigned. I would consider approving this policy with the following changes:
- Line 36: delete "11<sup>th</sup> day of instruction during a regular semester or"
  - Lines 37-38: delete "Days of instruction in an instructional period shall be Monday through Friday, excluding holidays."
  - Lines 40-41: delete "Drops from the 11<sup>th</sup> day of instruction and prior to the last 15 instructional days" and replace with "Students may add and drop classes without restriction or record during the first 15% of an instructional period, excluding holidays and weekends."
- At the Executive Committee meeting on June 22, 2016, it was agreed by consensus to approve by Executive Action the changes recommended on lines 36 and 37-38 by the President and revise lines 40-41 to read:

ANNOUNCEMENTS  
(Continued)

•“Drops occurring after the first 15% of an instructional period and prior to the last 20% of an instructional period” are considered withdrawals and shall be recorded with a grade of “W” on the student’s permanent record transcript.

This policy, along with numerous other policies that have been approved by the President, will be posted on the Academic Senate website under “Approved Policies” for your reference.

CONCERNS FROM THE  
FLOOR

2. 2.1 Senator Bodinger-deUriarte raised the following concern: Registration. There is a new tuition-related policy that may be out of our hands, however, it is attached to an academic policy that is slated to start in the Spring.  
One part of this policy starts this term. It is that students unable to pay their tuition by the deadline (in this term, September 12) will be PERMANENTLY dropped from their classes. This means that even if they can pay later, they will not be reinstated in their classes. Again we may not be able to do anything about that part.  
HOWEVER, in Spring 2017, they would also receive a “W” as though *they* dropped the class. This is an academic policy and should have gone through the appropriate faculty governance channels. It is an important academic issue with potentially serious consequences and we need to address it *as* academic policy.  
Students unable to pay their tuition by the deadline, **in addition** to being permanently dropped off of the class rosters, will receive a W which could affect their futures—both in terms of their transcript and in terms of their future financial aid eligibility. This takes place **before** “financial aid appeal” decisions are due. Even if their financial aid is reinstated, it is too late if they did not have alternative means to pay by the deadline. Further, financial aid can deny a student funding if they have not completed a certain percentage of the units they have **attempted** (enrolled in). For example, if the student had 4 classes, and was dropped for financial reasons (when they did not want to be dropped), they would have 4 W’s on their transcript and, in all likelihood, would be unable to qualify for financial aid later. This truly is a punitive response that punishes our students for being poor.
- 2.2 Senator Aniol raised the following concern: My concern is that classes may be enrolled to the limit and this blocks other students from access to these classes. How do we ensure that students enroll only in courses they plan to take?
- 2.3 Senator Marchevsky raised the following concern: Prior to this academic year, the University gave students a one term “roll over” for their graduation application, so that they could graduate one term later than anticipated without having to re-apply for graduation. This year the roll-over practice was revoked. If a student applies for Spring 2017 graduation but does not take all required classes by then (even if classes are not offered), they need to file another graduation application and pay again. This imposes a financial hardship for students and also more unnecessary paperwork for advisors.

INTENT TO RAISE  
QUESTIONS

3. Senator Flint announced her intent to raise the following question: Last week a student in the graduate certificate program offered by the Department of Communication Disorders was informed by the Financial Aid office that his financial aid was being reduced by over 50%. This student had relocated to Los Angeles to enroll in this program after signing a financial aid agreement; being informed that his financial aid would be significantly lower after the first week of classes is egregious. This has happened to at least one other student as well, but there may be more. What steps are being taken to ensure that this kind of mistake does not happen in the future?

APPROVAL OF THE  
MINUTES

4. It was m/s/p (Hunt) to approve the minutes of the meetings of May 31, 2016 (ASM 15-17; ASM 16-1)

APPROVAL OF THE  
AGENDA

5. It was m/s/p (Bodinger-deUriarte) to approve the agenda.

SENATE CHAIR’S REPORT

6. Chair Warter-Perez yielded to Vice Chair Prabhu.

7. Provost Mahoney presented her report.
8. Chair Warter-Perez presented Senate 101 and reported that the information would be available on the Academic Senate website under "Senate Presentations."
9. 9.1 It was m/s/ (Heubach) to approve the recommendation (15-20.1).  
9.2 A five minute question and discussion period took place.  
9.3 It was reported that there were typographical errors in lines 21 and 40.
10. It was m/s/ (Riggio) to approve the recommendation (15-21).
11. 11.1 It was m/s/ (Hoffman) to approve the recommendation (15-22).  
11.2 A five minute question and discussion period took place.
12. It was m/s/p (Baaske) to adjourn at 2:55 p.m.

PROVOST'S REPORT

SENATE 101

PROPOSED POLICY MODIFICATION: DEPARTMENT CHAIRS, FACULTY HANDBOOK, CHAPTER III (15-20.1)  
*First-Reading Item*

PROPOSED POLICY DELETION: EVALUATION OF FACULTY ACTIVE IN INTERDISCIPLINARY PROGRAMS, FACULTY HANDBOOK, CHAPTER VI (15-21)  
*First-Reading Item*

PROPOSED POLICY MODIFICATION: INTERNAL GUIDELINES FOR EARLYREGISTRATION, FACULTY HANDBOOK, APPENDIX K (15-22)  
*First-Reading Item*

ADJOURNMENT