

## COVID-19: Safety Site Assessment Checklist

*This checklist is intended for implementation at the group level. Facilities Services, labor studio Principal Investigators and RM/EHS will conduct a walkthrough and survey of instructional-based activity spaces prior to instructional-based activity re-openings post closures due to COVID-19. If you discover a hazardous condition that poses a threat to you or to others, call EHS immediately at (323) 343-3531 or 911. If you have and COVID-19 symptoms or if you are feeling sick, please contact your healthcare provider.*

<b>BUILDING:</b>	<b>ROOM NO.:</b>
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YES	SAFETY SITE ASSESSMENT
—	Determine how physical distancing standards will be applied – include sketches of instructional-based activity and number of sq. ft. Physical distancing <a href="#">adequate distancing</a> .
—	Has <a href="#">capacity</a> been determined? _____
—	<a href="#">Have public or common area</a> (e.g. restrooms, elevators) cleaning protocols been reviewed? _____ Nearest restroom location: _____
—	Personnel <a href="#">must wash hands immediately and frequently</a> and in accordance with CDC recommendations, before touching any surfaces.
—	Sterilize working surfaces with <a href="#">approved disinfectants</a> . Use EPA-registered hospital disinfectants with label claims to be effective against <a href="#">SARS-CoV-2</a> . Follow manufacturer's recommendations for use, such as dilution, contact time, and safe handling.
—	Develop communication strategy for team members (email, notifications, etc.) in the event of a COVID-19 exposure.
—	If applicable, identify <a href="#">equipment that will need to be recalibrated/certified and serviced</a> . Schedule such service before having anyone arrive on campus. <a href="#">Distancing</a> needs to be maintained with service technicians in addition to regular instructional-based activity members.
—	<a href="#">Protective Equipment</a> , i.e. Disposable gloves, face shields or other PPE, is available for all personnel.
—	Cloth face coverings are <a href="#">required</a> to be worn at all times.
—	COVID-19 signage for posting at <a href="#">entrance</a> and usage of <a href="#">PPE</a> .
—	Completion of COVID-19 Safety Training by each instructional-based activities personnel.
Name of Faculty or Director: _____ Signature: _____ Date: _____	
RM/EHS Representative: _____ Signature: _____ Date: _____	
Facilities Representative: _____ Signature: _____ Date: _____	