



CURRICULUM SUBCOMMITTEE

APPROVED

MINUTES OF MEETING

March 6, 2018

PRESENT

Sarah Baker, Darlene Finocchiaro, Margaret Garcia, Gabriela Simon-Cereijido (Chair), Cheryl Pugh, Esther Tam

EXCUSED ABSENCES

Zhen Cui, Eyob Demeke, Foad Dizadji-Bahmani, Arezoo Khodayari, (ASI)

1. Call to Order
G. Simon-Cereijido called the meeting to order at 10:55am.
2. Announcements
 - a. M. Garcia announced that there are two presentations at noon and at 1:45pm today.
 - b. In order to form the quorum, CS will contact A&L, CCOE and ASI for replacing member.
3. Intent to Raise Questions
None.
4. EPC Liaison Report
D. Finocchiaro made the report.
5. Approval of the Minutes
 - a. No quorum to vote.
 - b. Review of curriculum process has been added to New Business.
6. Approval of the Agenda
No quorum to vote.
7. Curriculum
M. Garcia reminded that a GE course will lose the GE destination if the course has not been offered for 5 years.
8. New Business
M. Garcia briefed and reviewed our current curriculum review process. Hard deadline for proposal submission will be established.
9. Old Business
The committee did not discuss the following items.
 - a. Curriculum Handbook
 - b. Student Internships – EO 1064 (c.f. CURR-04), CS 13-02
 - c. Service Learning Policy, CS 15-02
10. Adjournment
Chair adjourned the meeting at 11:51am.