

Office Memorandum



To: 2019-2020 Educational Effectiveness and Assessment Council (EEAC) Members
From: Jessica Dennis and Veena Prabhu, EEAC Co-Chairs
Subject: Notice of Meeting and Agenda

An Educational Effectiveness & Assessment Council meeting is scheduled for:

Date: October 9, 2019

Time: 10:00 - 11:30 a.m.

Place: Innovation Hub - Library North A119A

A G E N D A

1. Call to Order
2. Introductions
3. Approval of the Minutes of the meeting from 09/11/19
4. Announcements and Reports:
 - a. Campus Labs: Presentation at CAC Meeting on October 23, 10:40 – 11:30 am (LIB N A 134)
 - b. Annual Assessment Reports: Timeline
5. Program Review: Data Pull Mini Workshop (*...please bring your lap top*)
Presentation by Yusuke Kuroki and Sunny Moon, Office of Institutional Effectiveness
6. EEAC working groups:
 - a. GE Outcomes
 - b. Diversity and General Education
 - c. Information Literacy
 - d. Online/Hybrid Assessment
 - e. CETL
 - f. Student Life
 - g. Graduate Studies
7. Next Meeting, November 13, 10 – 11:30 am: Tentative Agenda items
 - a. Standing Agenda Item (*update from colleges*):
 - a. Best Practices in Assessment: *Signature Assignment*
 - b. Assessment Mini-Grants: Update
 - c. Information Literacy
 - d. Campus Labs
 - e. GE Assessment Plan
8. Future agenda items (subject to change):
 - a. Equity-minded Assessment
 - b. Report from Institutional Effectiveness on surveys
 - c. Institutional Review Board (IRB) guidelines handout
 - d. Career Center update
9. Adjourn
