



**CALIFORNIA STATE UNIVERSITY, LOS ANGELES**  
Office of Undergraduate Studies

**EPC M16-01**

**EDUCATIONAL POLICY COMMITTEE**

**APPROVED**

**MINUTES OF MEETING:** August 31, 2016

**PRESENT:** P. Arvedson, T. Bettcher, E. Dang, M. Finney, D. Finocchiaro, M. Germano, L. Greenberg, M. Hawley, A. Jamehbozorg, A. McCurdy

**EXCUSED ABSENCE:** K. Baaske, A. Ellis, R. Joseph

1. **Introductions**

N. Warter-Perez, Academic Senate Chair, conducted introductions of EPC members.

2. **Election of Chair**

N. Warter-Perez conducted the election of EPC Chair: P. Arvedson.

3. **Call to Order**

P. Arvedson, Chair, called the meeting to order.

4. **Announcements**

None.

5. **Intent to Raise Questions**

None.

6. **Liaison Appointments**

Following a discussion of duties, meeting days/times, and availability, the EPC Liaisons to Subcommittees are:  
Academic Advisement Subcommittee – D. Finocchiaro  
Academic Information Resources Subcommittee – A. Jamehbozorg  
Curriculum Subcommittee – Not filled  
Executive Committee – K. Baaske  
General Education Subcommittee – A. McCurdy  
Library Subcommittee – L. Greenberg  
Program Review Subcommittee – M. Germano

7. **Approval of the Agenda**

M/s/p to approve alternative agenda submitted by M. Hawley with one addition (new #11: Liaison Reports Procedure).

8. **Election of Vice-Chair**

A. McCurdy was elected Vice-Chair by the committee.

9. **Curricular Items**

It was m/s (Greenberg) to table this item until the next meeting.  
The motion was passed.

10. **Liaison Reports Procedure**

It was m/s (Finocchiaro) to email liaison reports to the committee the evening before the next EPC meeting.  
The motion was passed.

11. **Benchmark Enrollment, EPC 16-01**

It was m/s (McCurdy) to table this item until the next meeting. Committee members will discuss with their colleges and bring results back to the next EPC meeting. The motion was passed.

12. **WTU for Internships (Review of K-factor for internship and civic/service learning courses)**

The committee discussed this item. P. Arvedson will request status from GES regarding Service Learning Policy.  
It was m/s (Finocchiaro) to send this item to the Faculty Policy Committee. The motion was passed.

13. **Early Entrance Program, EPC 16-02**  
The committee did not discuss this item.
14. **Academic Progress & Milestones**  
This item was not discussed.
15. **Adjournment**  
P. Arvedson adjourned the meeting at 2:55 p.m.