



**EDUCATIONAL POLICY COMMITTEE**

**APPROVED**

**MINUTES OF MEETING:** April 26, 2017

**PRESENT:** P. Arvedson, K. Baaske, T. Bettcher, E. Dang, A. Ellis, M. Finney, D. Finocchiaro, M. Germano, L. Greenberg, Michelle Hawley, A. Jamehbozorg, A. McCurdy, R. Joseph

**GUEST: K. Brown**

1. **Call to Order**  
P. Arvedson, Chair called the meeting to order.
2. **Announcements**  
None.
3. **Intent to Raise Questions**  
None.
4. **Liaison Reports**  
Academic Advisement Subcommittee – (D. Finocchiaro) Did not meet  
Academic Information Resources Subcommittee – (A. Jamehbozorg) Yes  
Curriculum Subcommittee – (T. Bettcher) Did not meet  
Executive Committee – (K. Baaske) Yes  
General Education Subcommittee – (M. Finney) No report  
Library Subcommittee – (L. Greenberg) Did not meet  
Program Review Subcommittee – (M. Germano) Yes
5. **Approval of the Agenda**  
It was m/s/p to approve amended agenda. Item #2 (Election of Chair for fall semester) was deleted and will be added to May 10<sup>th</sup> agenda.
6. **Approval of the Minutes**  
It was m/s/p to approve the minutes.
7. **Curricular Items**  
7c. It was m/s/p to acknowledge the Theatre and Dance motion to separate from Music in the minutes.
8. **Decision on the PaGE offering of Leadership Development courses**  
The committee discussed this item. It was m/s/p to approve the 4 1-unit courses proposed by PaGE pending completion of the following conditions:
  - a) Justifications be fleshed out specifically for each course, not just copy and paste same one.
  - b) SLOs be specific to the course and extension credit.
  - c) Recommendation that they reach out to Management Department.
9. **Benchmark Enrollments Policy, \*EPC 16-01**  
Time Certain: M. Caldwell at 2:00 pm. The committee continued discussion of this item. The revised Benchmark Policy will be first reading item at May 2<sup>nd</sup> Academic Senate meeting.
10. **Syllabus Policy, EPC 16-15**  
The committee did not discuss this item.

11. **Missed Class Time and Makeup Policy, \*EPC 16-05**

The committee did not discuss this item.

12. **Requirements for Additional Master's Degree or for an Additional Option within a Master's Degree, \*EPC 16-14**

The committee did not discuss this item.

13. **Low Enrollment Course Cancellation Policy**

The committee did not discuss this item.

14. **Adjournment**

P. Arvedson adjourned the meeting at 2:55 pm.