

INSTRUCTIONS: This form updates the status of current Graduate/Post-Baccalaureate students. Students *may not* add degree programs using this form; they must apply for admission to programs during regular admission periods. The faculty graduate advisor will complete this form and obtain a signature from the College Associate Dean (or designee) before forwarding to the Records Office (ADM 409) processing.

Part 1: To be completed by the FACULTY GRADUATE ADVISOR

Student Last Name(s), First and Middle Names CIN #

CalStateLA.edu Student Email Address Phone Number

CURRENT Graduate Degree, Program, and Option

Master's:	<input type="checkbox"/> Change Master's degree status from Conditionally Classified to Classified (G2) <input type="checkbox"/> Discontinue Master's Program – student is no longer pursuing this program*
Doctorate:	<input type="checkbox"/> Change Doctorate degree status from Conditionally Classified to Classified (G7) <input type="checkbox"/> Change Doctorate degree status to Advance to Candidacy (G8)
Credential/Certificates:	<input type="checkbox"/> Add Credential/Certificate (G5 status): _____ Credential Status: _____ Credential Subject Matter Code: _____ <input type="checkbox"/> Add post-baccalaureate Certificate (not post-master's Certificate): _____ <input type="checkbox"/> Discontinue the Credential/Certificate – student is no longer pursuing this program* _____
Academic Standing:	<input type="checkbox"/> Place student on Academic Probation* <input type="checkbox"/> The student is Academically Disqualified* <input type="checkbox"/> Place the student in good academic standing
Options: May also be submitted via the Advisor Request System and does not require Associate Dean Approval	<input type="checkbox"/> Change Option to: _____ <input type="checkbox"/> Discontinue Option: _____

Graduate Advisor Name Signature Date

Part 2: To be completed by the COLLEGE ASSOCIATE DEAN (or Designee)

Approved by:

College Associate Dean or Designee name Signature Date