

Graduate Studies Subcommittee Minutes

March 9, 2022

Present: A. Avramchuk (Chair); M. Ramirez (Vice Chair/ Lib & SA); M. Cho (A&L); A. Matthies (CCOE); M. Shaverdi (ECST); E. Ellis (HHS); K. Fisher (NSS); K. Franklin (EPC Liaison); K. Brown (Exec Secretary/Recorder); R. Hernandez (ASI); J. Eleby (ASI)

Excused Absence:

Call to Order

- A. Avramchuk called the meeting to order at 12:18 p.m.

Approval of Minutes

- The committee reviewed and approved the minutes from 2/23/2022 (M/S/P).

Approval of Agenda

- GSS reviewed and approved the agenda with the following modification (M/S/P): Move “Changing Probation to Notice” to the top of Current Business for discussion

Announcements

- K. Brown shared that the Graduate Equity Fellowship applications are due to gradstudies@calstatela.edu by 3/28/22.
- EPC Report – K. Franklin shared that the EPC discussed the following:

2/23/22 EPC meeting

- Course Components and Instruction Modes policy
- Response to GSS questions to EPC

1. Faculty handbook revision regarding the GSS role in reviewing academic program proposals: EPC agrees that GSS should continue to review program proposals. EPC recommends that GSS draft and send to EPC recommended revisions for the faculty handbook
2. Second master’s degree policy: The policy can be forwarded to the Senate. During the 2/16 time-certain with GSS chair Avramchuk, EPC did not have further questions about the policy.

3/2/22 EPC meeting

- Course Components and Instruction Modes policy
- Memo to EPC and Student Policy Committee from FPC about allowing students to choose a grading option for spring 2022 courses

Intent to Raise Questions

- CCOE question about "Track" rather than "Option": The committee discussed the use of the terms "Track" and "Option" with respect to degree programs. K. Brown shared that Margaret Garcia and the Curriculum Committee are working with the Chancellor's Office to develop a document that provides standard definitions for these terms. M. Garcia may be invited to GSS to discuss the definitions once the document is finalized.

Curriculum Review:

- None

Current Business

- Changing "Probation" to "Notice": The committee discussed a recommendation to change the title of "Academic Probation" to "Academic Notice". The committee unanimously approved the recommendation (M/S/P).
- Graduate Thesis and Projects (under Instructional Policies): The committee unanimously approved the amendments to the policy (M/S/P).

Adjournment: Meeting adjourned at 1:32 p.m.