

Graduate Studies Subcommittee Minutes
April 13, 2022

Present: A. Avramchuk (Chair)

M. Ramirez (Vice Chair/ Lib & SA); M. Cho (A&L); M. Shaverdi (ECST); E. Ellis (HHS); K. Fisher (NSS); K. Franklin (EPC Liaison); J. Eleby (Post Bacc Student); K. Brown (Exec Secretary/Recorder); V. Ramirez (Recording Secretary)

Excused Absence: A. Matthies (CCOE)

Call to Order

- A. Avramchuk called the meeting to order at 12:18 p.m.

Approval of Minutes

- The committee reviewed and approved the minutes from as 3/23/2022. M/S/P

Approval of Agenda

- GSS reviewed and approved the agenda. M/S/P

Announcements

- K. Brown shared that a revision to the CSU Policy on the Graduation Writing Assessment Requirement (GWAR E0665). Fall 2023 CSU policy requiring completion of at least one designated 3-unit upper-division writing course to satisfy GWAR has been updated to apply to baccalaureate students only. (Memo attached)
- EPC Report – K. Franklin shared the following:
 - EPC meeting, April 6**
 - EPC did not meet.
 - EPC meeting, March 23**
 - This was a short meeting. It was adjourned after subcommittee liaison reports, no further discussion.
- J. Eleby shared that the on behalf of ASI he is conducting a survey to collect data on graduate students use of resources across campus. Here is the link to [the survey](#) .

Intent to Raise Questions

- E. Ellis asked about Student Travel Reimbursement if two students can be funded for conferences expenses ex. Lodging. K. Brown shared that the student receipts must be under their own name per university policy.

Time Certain w/ M. Garcia

- The committee had a time certain with M. Garcia to discuss terms “Track” and “Option” with respect to degree programs. M. Garcia shared that the common language is “Option” and consistency is needed.

Old Business

- Graduate Theses and Projects policy – A. Avramchuk will send the memo to EPC before next meeting.

- Continuous Student Status policy – The committee agreed to review the Continuing Student Status and finalize at the next meeting.
- Graduate Studies Faculty Governance Roadshow Update – A. Avramchuk shared that this initiative is to discuss faculty governance and curriculum development with all elected faculty committees on campus involved with graduate studies. GSS affirmed to proceed and for volunteers to email A. Avramchuk prior to next meeting.

Adjournment: Meeting adjourned at 1:30 p.m.