

# MINUTES

## Program Review Subcommittee

*Date: April 27, 2017 | Time 12:15 pm – 1:30 pm*

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### In Attendance

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Raquel Ackerman, Karin E. Brown, Mario Castaneda, Michael Germano, Mandy Hillstrom, Ken Ryan, Michael Willard

Excused Absences: Charles Liu

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### Call to Order

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M. Willard called meeting to order at 12:15 pm.

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### Approval of Agenda

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- M/S/P

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### Approval of Minutes for 4/20/2017

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- M/S/P

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### Announcements

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- M Willard: The committee agreed to meet until May 18<sup>th</sup> to ensure that the reports for the programs that are currently under review are finalized.
- The committee agreed to review and revise the final report template for 2017-2018.
- M Castaneda inquired about the possibility of obtaining release time for their participation in the Program Review Sub Committee.

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### Program Review Subcommittee Members 2017-2018

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- K Brown: There will be eight programs going under external review and five programs will be going through a modified review in academic year 2017-2018.

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## Memo to Academic Senate

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- M. Willard: Distributed copies of the memos to the Academic Senate
  - GE Assessment – The PRS are requesting clarification about assessment of GE Learning Outcomes for Introduction to Higher Education Courses. The departments and colleges both offer the courses, however the committee is unaware of how these assessment courses are coordinated and reported. The committee would like to know who will be responsible for assessing GE Learning Outcomes for Life Long Learning and Civic Learning and collecting data consistently across all IHE courses.
  - Increase of PRS Members 2017-2018 – Requesting two representatives from each college to serve on the committee to assist with a large number of programs that will be up for review and were deferred due to semester conversion.

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## Discussion of Urban Learning (Lead R. Ackerman)

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- Time certain with Urban Learning (A Hafner, M. Clark, D. Fazzi, C. Ney) discussed the response to questions see attached.

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## Discussion of final reports

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- The committee will be reviewing and finalizing the following reports at next meeting scheduled for 5/3/17:
  - TAD - (Lead M. Castaneda)
  - Ed.D in Educational Leadership (Lead M. Hillstrom)
  - Communication Studies, BA, MA (Lead C. Liu)
  - TVFT, MFA (Lead K Ryan)

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## Adjournment

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- The meeting was adjourned at 1:31 pm