

MINUTES

Program Review Subcommittee

Date: May 11, 2017 | Time 12:15 pm – 1:30 pm

In Attendance

Raquel Ackerman, Karin E. Brown, Mario Castaneda, Charles Liu, Mandy Hillstrom, Ken Ryan, Michael Willard

Absent: Michael Germano

Call to Order

M. Willard called meeting to order at 12:19 pm.

Approval of Agenda

- M/S/P

Approval of Minutes for 5/4/2017

- M/S/P

Announcements

- M Willard: Announced that the PRS will be meeting until May 18th to ensure that all reports for the programs that are currently under review are finalized.
- M Willard: Shared that the memo regarding GE Assessment and the memo regarding Increase of PRS Members 2017-2018 were sent to the Academic Senate. The Academic Senate will consider and review at next meeting.
- K Brown: Announced the name of the PRS Committee members for 2017/2018. R Ackerman and C Liu are interested in participating in the committee.
- R Ackerman: Announced that her department and the Care Team will be hosting a presentation to assist faculty with managing students in distress and general conflict management on May 15, 2017 from 2:00 pm – 3:00 pm on Location: TBD

Discussion of Final Reports

- The committee discussed the following report:
 - TAD - (Lead M. Castaneda) – The committee reviewed the report and provided feedback. The committee recommended for the program to develop benchmarks to articulate a leadership succession plan. M Willard and M Hillstrom will be assisting M. Castaneda to finalize the draft report since he needs more guidance.
 - TVFT, MFA (Lead K Ryan) – Not ready - to be discussed at next meeting, K Ryan will be emailing the draft of the final report by Friday, May 12, to the committee.
 - Urban Learning (Lead R Ackerman) – The committee reviewed the report and provided feedback. R Ackerman will add the recommendations and will submit the report for final approval at next meeting.

Approval of Final Reports

- The committee approved the following reports:
 - Communication Studies, BA, MA (Lead C. Liu)
 - Ed.D in Educational Leadership (Lead M. Hillstrom)
 - TVFM, BA, MA (Lead M. Willard)

Adjournment

- The meeting was adjourned at 1:31 pm