 California State University, Los Angeles

 Office for Equity and Diversity and Office of Faculty Affairs

**Recruitment Analysis Report**

**Tenure-Track Faculty Appointments Only**

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| 1. **POSITION**
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| **DEPARTMENT/POSITION TITLE/RANK**  | **COLLEGE** |
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| 1. **RECOMMENDED CANDIDATE(S) P**lease list all final candidates being recommended to the Dean.
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| **NAME** |
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| **Search Committee Attachments:** [ ]  Position Announcement [ ]  Official Transcripts *(for recommended candidates)* [ ]  Updated Candidate Evaluation Spreadsheet *(If additional candidates were reviewed)*    |
| 1. **REASONS FOR SELECTION**
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| Contrast each of the final candidates who received an on-campus interview with one another, so that it is clear why the candidate(s) recommended is (are) the best qualified for the position. An applicant’s ability to meet the approved minimum and preferred qualifications and their responses to interview questions must be the basis for the recommendation. Please include the strengths and weaknesses for **each** finalist, including finalists not recommended to the Dean. [text box will expand to accommodate additional text] |
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**Signature Page**

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| **MEMBERS OF THE SEARCH COMMITTEE OR HIRING AUTHORITY**I certify that the information in this report is correct to the best of my knowledge and that the committee and I have endeavored to comply fully with equal employment opportunity policy and procedures.Chair:  Print Name SignatureCommittee:  Print Name Signature  Print Name Signature  Print Name Signature |
| **DEPARTMENT CHAIR OR AREA ADMINISTRATOR**  Signature Date |
| **APPOINTING AUTHORITY (DEAN)**  Signature Date |
| **ASSOCIATE VICE PRESIDENT FOR FACULTY AFFAIRS; EQUAL OPPORTUNITY VERIFICATION**  Signature Date |