

# Office Memorandum



Date: November 9, 2017  
To: Distribution  
From: Karin Brown  
Copies to: L. Mahoney  
Subject: Notice of Meeting and Agenda

A WSCUC Steering Committee meeting is scheduled for:

Date: November 15, 2017

Time: 9:00 a.m. – 10:30 a.m.

Place: ADM 714 (7<sup>th</sup> Floor Conference Room)

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## AGENDA

1. Call to Order
2. Thank You and Culminating Breakfast
3. Announcements
4. Approval of Agenda
5. Approval of Minutes from October 4
6. Discussion Items:
  - a. WSCUC Town Hall Feedback
  - b. Communication Plan Update
7. Questions and/or concerns for the Steering Committee
8. Adjourn

### Distribution:

Bippus, Amy	Ellis, Andre	Partow-Navid, Parviz
Brown, Karin E.	Lee, Benjamin	Whitcomb, Laura
Chavez, Andrew	London, William	Willard, Michael
Dennis, Jessica	Menzies, Holly	
Dunbar, Michele	Miller, Jennifer	