

# Office Memorandum



**TO:** STUDENT POLICY COMMITTEE

**DATE:** August 29, 2016

**FROM:** *Nancy Wada-McKee*  
Nancy Wada-McKee, Executive Secretary  
Student Policy Committee

**CC:** W. Covino, L. Mahoney, N. Warter-Perez

**SUBJECT: STUDENT POLICY COMMITTEE MEETING**

The committee will meet on:

**Tuesday, September 6, 2016  
9:25-10:40 a.m., ADM 313**

The agenda is as follows:

1. Call to Order
2. Introductions
3. Election of the Chair and Vice Chair
4. Announcements
5. Intent to Raise Questions
6. Approval of the Agenda
7. Election of the Liaison Member to the Academic Advisement Subcommittee
8. Election of the Student Representative Mentor
9. Early Registration
10. Liaison Reports
  - 10.1. Executive Committee Liaison
  - 10.2. Associated Students, Inc. Report
11. Adjournment

DISTRIBUTION:

Seonagh Odhiambo (A&L)  
Yalan Feng (B&E)  
Elizabeth Miller (NSS)  
Anna Chee (CCOE)

Paul Liu (ECST)  
Jayati Chaudhuri (LSA)  
Feng Ping Lee (HHS)  
A. Dee Williams (ECL)

Mitch Fryling (NC)  
Beth Hoffman (NC)  
Vacant (ASI Under. Rep)  
Vacant (ASI Grad. Rep)