

## The Educational Policy Committee

(Senate: 4/15/69, 8/1/72, 3/28/79, 2/10/81, 11/11/81 [EA], 1/5/82, 3/6/90, 2/6/96, 5/20/02; President: 4/21/69, 8/22/72, 4/24/79, 1/18/82, 4/5/90, 5/7/96, 9/5/03; Editorial Amendment: 9/00, 11/07, 1/27/16 [EA])

**Charge.** The Educational Policy Committee has the following responsibilities:

1. To recommend policy to the Academic Senate on all instructional matters. These include but are not limited to the following:
  - a. review and approval of new major programs, options, minor/credential programs and certificates and resolution of unresolved challenges
  - b. critical thinking/written and oral communication/quantitative reasoning/information competency
  - c. general education
  - d. undergraduate study
  - e. graduate study
  - f. teacher education
  - g. continuous study of the improvement of instruction
  - h. technologically mediated and other non-traditional instruction
  - i. international education
  - j. admission, probation and disqualification of students
  - k. programs for superior students
  - l. student petitions which pertain to instructional problems arising from the application of university rules and from regulations of the Education Code
  - m. special academic needs of particular segments of the student body
  - n. credit for work-study
  - o. special sessions and extension
  - p. calendar
2. To establish processes for continuous evaluation and review of instructional programs.

- a. **Academic Master Plan:** The committee shall review the Academic Master Plan and advise the Provost and Vice President for Academic Affairs concerning the interpretation and execution of established policy.
- b. **Long Range Planning:** The committee, in cooperation with such other long range planning bodies as may exist, shall develop ideas for long range plans, and review and recommend long range planning proposals for the University. Review of long range planning proposals shall include all resource implications of the proposals and shall be conducted in the context of the impact of the plans on the academic program and mission of the University.
- c. **New Courses and Programs:** The committee shall establish guidelines for development, approval and implementation of new courses and programs, recognizing that the prime responsibility for these matters rests with the colleges. In those cases in which there is extensive overlap of proposed courses or programs in two or more colleges, the issue should be resolved by the college deans, with the Provost and Vice President for Academic Affairs or designee negotiating any differences.
- d. **Review of Programs:** The committee shall be responsible for program review to determine program effectiveness. Results are reported to the Provost and Vice President for Academic Affairs and college deans as a means of assuring quality control of programs. University procedures are developed for evaluating both quality of education and the determination of student needs. Particular attention is also paid to general education courses, service courses and pre-service teaching credential programs. The committee shall recommend procedures for terminating instructional programs. Administration of such procedures is achieved through the college deans.

**Membership.** The Educational Policy Committee shall be composed of the following:

1. One or more members from each college on the basis of one member for each 100 full-time faculty members or major portion thereof elected for staggered three-year terms according to procedures approved by a majority vote of the college faculty. Alternate members shall also be elected by these procedures. Faculty members in the Library and Student Affairs are considered the same as a college for this purpose. No college shall have fewer than one member on this committee.
2. Two members from two different colleges appointed by the Nominations Committee for staggered three-year terms.
3. One member from the Executive Committee of the Senate as the liaison member.
4. The Provost and Vice President for Academic Affairs or designee who serves ex officio as executive secretary, non-voting.

5. Two students to be selected annually by the Board of Directors of the Associated Students, Inc. One of the student members must be an undergraduate student and the other student member must be an enrolled classified graduate or postbaccalaureate credential student. The criteria for student members are the same as those specified for student members of the Academic Senate (Constitution of the Faculty, Section 3h, Appendix C of the *Faculty Handbook*).

**Quorum.** A quorum shall be a majority of the voting members of the committee.

**Officers and Duties.**

1. The officers of this committee are chair and vice chair who shall be elected annually at the last meeting of the spring quarter by the members of the following year's committee.
2. The chair shall call regularly scheduled meetings of the committee and shall set the agenda.
3. The chair shall determine by the third week of the spring quarter the faculty replacement needs for the committee for the summer quarter and the following year and for its subcommittees for the following year. The committee chair shall notify the colleges to conduct necessary elections for both the committee and its subcommittees.
4. The chair is responsible for monitoring the performance of the committee's subcommittees.

**Subcommittees.** Subcommittees of the Educational Policy Committee include those on Academic Advisement; Academic Information Resources; Curriculum, General Education; Library; and Program Review.

**Meeting Time.** The Educational Policy Committee meets weekly on Wednesdays from 1:40 to 2:55 p.m.